

For Office Use:	Date office received:	Committee date:
	1 st Letter date:	Board date:
	2 nd Letter date:	

Heritage Pines Architectural Review Committee Application
This application must be submitted seven (7) days before an ARC meeting.
 The ARC meets the second & fourth Wednesdays of every month.

Homeowner's Name: _____
 Homeowner's Address: _____
 Lot #: _____ Phone #: _____
 Description of Change/Request: _____

Proposed Project Start Date: ____/____/____
 Proposed Project Completion Date: ____/____/____

Please use the check list below. Have you:

- () 1. Attached your plot plan to show building changes including landscaping with all necessary dimensions?
- () 2. Attached a description of building materials, including color samples?
- () 3. Attached a drawing or rendering of room additions, decks, patios, and/or landscaping as it relates to your plot plan?
- () 4. Named the contractor/company doing the work?
- () 5. Listed the common names of plantings and indicated the height and maximum growth of proposed plantings?

No commercial signs are allowed in your yard from the construction company.

Upon signing this application, the homeowner understands that the Architectural Review Committee functions only to recommend approval to the Board of the acceptability of the appearance of changes to the exterior of buildings or land. There is no intention, expressed or implied, to approve or disapprove the adequacy of any change, its function, or subcontractor. It is the homeowner's responsibility to maintain operation and appearance of any changes. If the application is approved, it in no way relieves the homeowner from obtaining any and all necessary permits that may be required by the Town of Cary. A copy of the permit must be submitted to the Architectural Review Committee prior to any work being done.

HOMEOWNER'S SIGNATURE: _____ DATE: _____

■■■■■■■■■■ DO NOT WRITE BELOW THIS LINE. FOR OFFICE AND COMMITTEE USE ■■■■■■■■■■

\$ _____
 APPLICATION FEE REC'D. INITIALS _____ DATE: _____

STATUS: () APPROVED () APPROVED WITH STIPULATIONS () RESUBMIT () REJECTED

